

# Assessment Retake Ticket

**STUDENTS:** It is your responsibility to complete this form and schedule retakes. You must complete this form neatly, correctly, and on time to schedule a retake.

This ticket must be turned in at the time of the retake.

Student Name \_\_\_\_\_ Assignment:

\_\_\_\_\_

Original Score \_\_\_\_\_ How confident did you feel about the material?



How did you prepare for the original assessment?

\_\_\_\_\_  
\_\_\_\_\_

How did you feel about the grade you received?

\_\_\_\_\_  
\_\_\_\_\_

Why should you have a chance to retake/redo this assignment?

\_\_\_\_\_  
\_\_\_\_\_

Which three "Learning Activities" will do you to prepare for your retest? (See back of form for examples; individual teachers may require certain learning activities)

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

Retake scheduled: Date \_\_\_\_\_ Time \_\_\_\_\_  
(Within two weeks of original assessment, the time and date must be scheduled with the teacher.)

### Guidelines for Retaking:

- No retakes the last week of grading periods.
- Retakes may be in a different form from the original test (teacher choice).
- Must have "ticket to retake" before taking retest.
- Teachers may require specific learning activities (see back) and/or parent signature.
- Must retake assessment within 2 weeks of original test.
- If you do not pass the retake, you will need to see Mrs. Paulson during a study hall or other time to discuss the materials and plan prior to a second retake.
- Teachers may limit the number of retakes per assessment and/or grading period.

## Ways to Relearn:

- Correct the original test and attach; Parent signature required
- Teacher tutoring (get teacher signature with date and time)
- Peer tutoring (get their signature with time and date)
- Make flashcards (attach them here or show the teacher)
- Write ALL of your notes onto a 3x5 note card (attach here or show the teacher)
- Watch videos on this topic on youtube, showme.com, Kahnacademy.com and take supplemental notes (List website(s), time and date)
- Make a song, visual/poster, or chart to represent the info (attach)
- Review with a parent/older family member (get their signature, time and date)
- Make an OUTLINE of your notes (attach)
- Make your notes into pictures (attach)
- Write a SUMMARY of your notes (attach)
- Internet research on the topic of study AND take additional notes to help clarify your understanding (list website, time and date)
- Make your own practice test with answers; minimum number of questions may be required (attach)
- Record yourself reading and play back your notes (show teacher)
- Type your notes (attach)
- Teach the material to a parent or older family member (signature required)
- By teacher assignment ONLY: Write a paper on the life skills necessary to be successful in the future.
- Other: \_\_\_\_\_

## Required signatures:

- \_\_\_\_\_
- \_\_\_\_\_

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